

Finance review

February 2025.

Balance at bank:

Current account	£1,905
Savings account	£52,602
Total	£54,507

Clerk activities:

We have engaged with Suffolk Cloud to transfer the web domain and email from its current host and gmail accounts to a .gov.uk domain. This follows recommendations from NALC.

Our new Parish web domain will be: www.drinkstoneparishcouncil.gov.uk

All councillor email address will be transferred to this account and I propose that this is enacted for the commencement of the new financial year.

We will need to look at transferring historic email content to archive. I asked SALC and the ICO about data retention rules – the opinion is:

“Data protection legislation will not determine how long an organisation should hold personal data. There is an expectation, however, that you have a privacy notice in which you indicate what your retention period is for the various types of personal data you hold.

There is also an expectation that you do not hold the personal information longer than you need to. You must comply with regulatory and legislative requirements if they determine you have to hold the information for a set period of time (an example of which might be HMRC or the Charities Commission). Data protection law allows for this.

If there are no legal or regulatory obligations as to how long you keep personal information, you are free to determine your own retention period based on the purposes for which you collected the personal data in the first place.

When making the decision as to how long you retain emails, you should also consider the resources available to you in the event of someone make a subject access request. Inevitably, if you hold a lot of personal information for a long time, it will make complying with a request more difficult and time consuming. It would be advantageous therefore, to select a retention policy that is manageable to comply with when a person exercises their data protection rights.

I hope this information is helpful to you. If you would like to discuss this enquiry

further, please reply to this email. If you need advice on a new issue you can contact us via our Helpline on 0303 123 1113 or through our live chat service. In addition, more information about the Information Commissioner's Office and the legislation we oversee is available on our website at www.ico.org.uk. For information about what we do with personal data see our privacy notice."

I will take advice from Suffolk Cloud on policy to update at the next meeting. I would recommend that all historic data from retired councillors such as Cllrs Moss, Hembra, Elnaugh, Holborn and Lambert is not transferred and that only current councillors and the Chair transfer.

The Cricket – hedging

Babergh and Mid-Suffolk have donated 75m of hedging to be planted at the cricket.

We will receive a mixture of dogwood, field maple guelder rose, spindle, crab apple and hazel – there will be no thorns.

The planting will be completed in mid February.

The Cricket – grass repair

Parkers Pitches are scheduled to start their works in March 2025. Their costs of circa £750 have been met by a locality grant, at no cost to the village.

Defibrillator

I have submitted an order for the device and expect an invoice in the week commencing 10th February. We have received £250 locality budget to assist in the purchase so the device needs to be bought in this financial year.

Matters arising

A planning breach has been reported to the Parish Council for activity on Chapel Lane – this has been reported to Nicky Willshire who has taken this up with planning control.

Michael Walton

4th February 2025